

**MEETING OF THE CITY COUNCIL
SEPTEMBER 20, 2018**

The Butler City Council met in regular session on Thursday, September 20, 2018 at 7:00 p.m. in the Council Chambers at City Hall, 22 West Ohio with Mayor Henry presiding. The following Councilmen were present:

ROLL CALL

Jim Garnett	Craig Irwin
David Brown	Jeff Hall
Mike Irick - Absent	Gayle Cook
Gayle Stark	Carolyn Jett

OTHERS PRESENT

Others present were City Administrator Casey Koehn, City Clerk Corey Snead, City Attorney Joe Lauber, Code Enforcement Officer Brian Boyd and Police Chief Randy Beshore.

OTHER GUESTS

Linn Nitsche, Gayle Alexander and Betty Irwin

APPROVE CONSENT AGENDA

Motion by Stark, seconded by Jett to approve the minutes of the September 4, 2018 regular session and the September 4, 2018 closed session. Motion passed unanimously by a show of hands.

Motion by Jett, seconded by Garnett to approve the bills presented for payment. Motion passed unanimously by a show of hands.

Motion by Brown, seconded by Stark to approve the travel/training request. Motion passed unanimously by a show of hands.

**DELETION/ADDITION TO
AGENDA**

Add the Mayoral committee appointments to new business. Motion by Brown to add the Mayoral committee appointments to new business, seconded by Garnett. Motion passed unanimously by a show of hands.

SCHEDULED GUESTS

None

COMMITTEES

None

BOARDS AND COMMISSIONS

Park Commission

Did not have enough members for a quorum.

Planning Commission

Did not have enough members for a quorum.

Zoning Board of Adjustments	Koehn reported that they met on September 4, 2018 for a fence variance. Applicant did not show for the meeting and the variance was denied.
Neighborhood Advisory	Alexander reported that they would like to see things about codes put in the paper for the citizens to see. Would also like to recognize homes that are keeping up with beatification. This is something they might see if the Butler Chamber would help co-sponsor.
Butler Historical Preservation Committee	Koehn Reported they had their first meeting on September 10, 2018. They are just getting things up and running.
<u>UNFINISHED BUSINESS</u>	
KK Real Estate Warranty Deed	The taxes on the land will be forgiven by the county, and the city will not owe any taxes on the property. Motion by Jett to accept the Warranty Deed from KK Real Estate, seconded by Garnett. Motion passes with a 4-3 vote.
<u>PUBLIC HEARINGS</u>	
	None
<u>BILLS, ORDINANCES, RESOLUTIONS, POLICES AND PROCLMATIONS</u>	
	None
<u>Reports</u>	
CITY CLERK	Butch Beeman from Troutt Beeman&Co will be presenting the audit findings on October 2 nd , 2018. Had a wonderful time at the MML Conference earlier this week. During New Business documents that need to be shredded will come up for a vote.
POLICE CHIEF	Received an \$8,500.00 grant that will purchase portable radios. Also received an OT Grant for 10 days.
CITY ATTORNEY	Had a good time at the MML Conference this past week. 7:32 p.m. Councilman Irick joined the meeting.
<u>CITY ADMIN</u>	
Project Lemonade	Project Lemonade. It will be up to the County Commissioners to waive the taxes on the land.
TAP Grant	TAP Grant- The deadline for the application is November 2, 2018. Diehl and Koehn met with our engineers from Allgeier, KBRPC and Darin Carter from the school on Friday to formulate a plan for the grant. We will need letters of support from our RPC and from the school. Carter and Koehn have tentatively set a date for community input during parent teacher conferences on Oct. 18 th .

Sewer Study

Update on the sewer study by Allgeier, Martin. Diehl and Koehn met with Kurt Higgins and discussed the progress of the study. The plan is still to meet with us to discuss the way forward this month.

New Business

Koehn received a request from a Missouri business that wants to expand, possibly in our area. Koehn met with the business owners again last week to discuss their needs and how we move forward together. Koehn has engaged a local contractor to draw up specs to finish the building. Koehn will be getting back with the owners next week for an update.

RFI – MO Partnership

RFI from MO Partnership – MO Partnership is working with a site selection consultant to locate an existing building for a manufacturing plant. They are focusing on counties in Central and Western Missouri. This company would create approximately 200 jobs with the average wage and capital investment still TBD. The company produces wood-smoked meat snack products and does generate food odors in the process. Koehn submitted the RFI with the Thorco building and supporting documentation. Koehn did note that the zoning for the building is I-1. For this particular type of manufacturing, the zoning would need to be I-2 with a conditional use permit. Koehn informed the building owner that the current zoning would not allow this business to come in. While gathering information for this RFI, I remembered that our Industrial Park is also zoned I-1. Koehn spoke to the Mayor about this, and we would like to get the opinion of City Council regarding the rezoning of the park. The discussion would start at Planning Commission. I-2 allows everything in I-1, other permitted uses and uses with a conditional use permit. Koehn will do a list of pros and cons and bring it back to City Council.

Energy Audits

West Central and the energy audits- Koehn met with Chris Thompson and his energy conservation director, Chris Richardson, to talk about energy audits for our citizens. The energy audit is based on household income for participation. Will also be looking at energy saving tips to be included in the utility bills.

Regional Broadband Meeting

We have been asked to host a regional broadband meeting on September 27th from 10-3. Given our recent efforts to get broadband to Butler, our City was chosen as the location to hold the meeting. Kaysinger is currently trying to identify the most viable broadband development projects in our region by the end of December. They will be bringing speakers whom can speak to ways that municipalities can bring fiber to their communities. Sheridan Neeman, with Kaysinger, has already reached out to Chris Collins, who heads the USDA Rural Utilities Service Broadband Connect program for our state. He has a huge wealth of knowledge surrounding broadband development and can speak about the USDA funding opportunities. I have spoken to other county commissioners at the KBRPC meetings about the issue and know that others in our region want to explore the possibilities of bringing broadband to their counties and communities. I have also reached out to other professionals in the broadband arena to ask for participation at the workshop.

Budget

Koehn will begin work on the budget soon. We have had several local companies ask about bidding on the health and liability insurance, so we will be looking at putting those out for bid next FY. The wage study and pay scale that Koehn has been working on should be finished by the end of the calendar year. Koehn would like to have a group of Councilpersons from the finance and personnel committees meet with me to finalize a plan to take to the full Council for approval. Councilman Brown, Garnett, Cook and Jett volunteered to be on the subcommittee for the wage study.

Water Line Project

Diehl and Koehn met with the County Commissioners regarding the water line project for the jail and administrative building. We have material for three projects in inventory and have budgeted \$10,000 for new construction for this FY. Labor is an issue for us as you know, so Koehn is recommending that if the Council wants to assist the County with this project that you offer to use inventory and/or purchase material. At the last Council meeting, we brought numbers to you and the County spoke to you about the project. Koehn asked that they finalize the plans and get the final numbers to Council to decide. Diehl and Koehn will be meeting with the commissioners again about the project.

606 W. Vine

City staff inspected a structure located at 606 W. Vine St. The Statement of Violation has been mailed, posted and put in the paper. The date for response in October 15th.

Union Contract

The City's Union contract will be updated and due to new law, the employees who are eligible will be voting to stay Union or not. The State will be conducting the election.

Demolition Program

Demolition program- Koehn would like to create an application for the program to bring to City Council for approval. Koehn will bring back an application at the next meeting for council to review.

Driveway

Koehn sat down with City staff this week regarding the proposed driveway ordinance and the history surrounding the street park and residents parking in the grass. Koehn wants to be able to support her staff when City Council puts an ordinance in place. Please look at the proposed resolution that will be going to Planning Commission next month.

PUBLIC WORKS

No Report.

CODE ENFORCEMENT

Seeing a lot more dumpsters that are overflowing lately. The main reason is due to BCI being closed and recyclables not being picked up. That the city might look at doing something temporarily until BCI opens up in January.

MAYOR

Nothing to Report.

COUNCIL MEMBERS

GARNETT	Attended the MML Conference had a good time going to the sessions and learning more.
BROWN	Nothing to Report.
IRICK	Would like to see if we can upgrade the electricity at the Quad Shelter at the park.
STARK	Nothing to Report.
IRWIN	Nothing to Report.
HALL	Glad to see the Street crew out working on the streets this past week. The concession stand at the East ball field looks really good.
COOK	Nothing to Report.
JETT	Went to the MML Conference and had a really good experience. October 9 th City Council has been asked to provide the meal at the Community Café. Will need help serving the meal will need people to arrive at 5:15 p.m. Call for a finance meeting on October 2 nd at 6:00 p.m.

New Business

Documents to be Shred	Snead presented to council a list of 34 boxes from utilities to be destroyed, 9 boxes from Payroll and 11 boxes from the City Clerk. These boxes meet the record retention requirements for destruction. Motion by Cook for the 54 boxes to be destroyed by the shred company, seconded by Irick. Motion passed unanimously by a show of hands.
Demo Application	Motion by Stark for Koehn to proceed with a demo application for houses here in Butler, seconded by Jett. Motion passes with a 6-2 vote.
Test Pump	The Water Distribution Department is requesting to purchase a hydrostatic test pump. This piece of equipment is used for pressurizing new water mains. Two bids came in on the test pump one from Amazon for \$3,525.00 and United Rental Trench Safety for \$2,427.00. The recommendation is to go with the low bid. Motion by Garnett to accept the bid from United Rental Trench Safety, seconded by Jett. Motion passed unanimously by a show of hands.
Broadband	Motion by Garnett to table the grant for broadband until the next meeting, seconded by Irick. Motion passed unanimously by a show of hands.
Mayoral Appointments	The Mayor has appointed Betty Robey to the Historical Preservation Commission, Teresa Shobe to the Cemetery Commission and Mitch Oaks to

Planning Commission. Motion by Garnett to approve the appointments made by the Mayor, seconded by Irick. Motion passed unanimously by a show of hands.

There being no further business, motion by Brown to go into closed session, seconded by Irick. Roll Call vote.

Garnett – Aye Brown – Aye Irick – Aye Stark – Aye Irwin – Aye Hall – Aye Cook – Aye Jett - Aye

ADJOURN

There being no further business, motion by Brown to adjourn the regular session council meeting, seconded by Jett. Motion passed unanimously by a show of hands.

ATTEST

Mayor James W. Henry

Corey Snead
City Clerk