

**MEETING OF THE CITY COUNCIL  
NOVEMBER 6, 2018**

The Butler City Council met in regular session on Tuesday, November 6, 2018 at 7:00 p.m. in the Council Chambers at City Hall, 22 West Ohio with Mayor Henry presiding. The following Councilmen were present:

**ROLL CALL**

Jim Garnett	Craig Irwin
David Brown	Jeff Hall
Mike Irick	Gayle Cook
Gayle Stark	Carolyn Jett

**OTHERS PRESENT**

Others present were City Administrator Casey Koehn, City Clerk Corey Snead, City Attorney Joe Lauber, and Police Sergeant Mark Frost.

**OTHER GUESTS**

Linn Nitsche, Gayle Alexander and Tim Young

**APPROVE CONSENT AGENDA**

Motion by Irwin, seconded by Jett to approve the minutes of the November 6, 2018 regular session. Motion passed unanimously by a show of hands.

Motion by Irick, seconded by Stark to approve the bills presented for payment. Motion passed unanimously by a show of hands.

Motion by Brown, seconded by Garnett to approve the travel/training request. Motion passed unanimously by a show of hands.

**DELETION/ADDITION TO  
AGENDA**

None

**SCHEDULED GUESTS**

**Butler Chamber of Commerce**

Corey Snead came before City Council and requested the use of the square for the annual Christmas parade to be held on December 1<sup>st</sup> at 6:00 p.m. The parade will leave from the Butler High School and travel to the square. Snead also requested that the parking spaces along Delaware street next to City Hall be blocked off during Ladies Night on November 19. The Chamber will be using those spaces as a trolley pick up and drop off that night. Motion by Jett to allow the Chamber to use the square on December 1<sup>st</sup> and November 19<sup>th</sup>

for Ladies Night Out, seconded by Garnett. Motion passed unanimously by a show of hands.

## **COMMITTEES**

### **Work Session**

Koehn reported that the City Council met before at 5:00 p.m. to talk about Economic Development with the County Commissioners. Motion by Brown to form a job description for the new Economic/Community Developer, seconded by Irick. A subcommittee was formed of Brown, Irwin, Irick, Garnett and Henry along with the commissioners to come up with a job description and bring it back to the full City Council. They will meet on November 26<sup>th</sup> to start the process. Public Works Director Trent Diehl gave a report on what the city crews have been accomplishing over the last several weeks.

## **BOARDS AND COMMISSIONS**

### **Park Commission**

Koehn reported that the Park Commission met on November 1st. They have started to work on pool policies for next year about lifejackets. They are also still working on the concession stand at the ball field. Lions Club also wants to put a plaque on the concession stand once it's completed. Looking at budgeting money for Sunset Park in the upcoming budget year. They would also like to move meetings to once every other month on Thursday. This would need to be changed by ordinance.

## **UNFINISHED BUSINESS**

### **Ordinance 10282**

#### **BILL NO. 2018-32 ORDINANCE NO. 1082**

**An ORDINANCE REPEALING CHAPTER 21. STREETS AND SIDEWALKS, ARTICLE V, SECTION 21-135 THROUGH 21-145 OF THE BUTLER CITY CODE AND ADOPTING THE FOLLOWING:**

Motion by Brown to postpone any further readings of Ordinance 1082 until the next regular scheduled council meeting, seconded by Irwin. Motion passed unanimously by a show of hands.

## **PUBLIC HEARINGS**

None

## **BILLS, ORDINANCES, RESOLUTIONS, POLICES AND PROCLMATIONS**

None

### **Reports**

### **CITY CLERK**

The Senior Taxi Dinner will be held on November 8<sup>th</sup> at the Nazarene Church. Please let Snead know if you would like to attend. Filing will start on December 11<sup>th</sup> at 8:00 a.m. for the April Municipal Election. Snead has sent out the letters letting business know about the new license they must obtain for 2019. He has been able to address most concerns about the new license and most owners are fine with the new procedure. Snead informed City Council that the city has switched from Sprint to AT&T for cell phone coverage. The city will see higher than normal bills over the next two months but this will be offset by credits we will receive from AT&T for switching. Snead also read a

thank you card from Sally Burg.

**POLICE CHIEF**

The Police Department has received one bid for the remodel job on the bathrooms. The bid came in at \$5,138 for the whole project which is under the \$7,000.00 that was budgeted. That he could start after Thanksgiving and would be done in about two weeks. The juvenile office has requested that Frost and Post speak about the military and what is has done for them. The Police Department is almost at full staff.

**CITY ATTORNEY**

The Boonville office has been moved to Jefferson City. Counsel from Springfield Utilities will be assisting Lauber Law Firm going forward.

**CITY ADMIN**

**Project Lemonade**

Valuations for both properties have been completed and waiting on Butler Abstract for a title search. Waivers of Just Compensation have been sent to both property owners and I am waiting to hear back from them.

**Sewer Study**

WWTP Sewer Study is done and will be meeting with Kurt Higgins about the study.

**606 W. Vine**

City staff inspected a structure located at 606 W. Vine St. The Statement of Violation has been mailed, posted and put in the paper. The public hearing is scheduled for November 20<sup>th</sup> at 10am at City Hall. Notice has been placed in the paper and given to the property owner.

**Demo Program**

Demolition program- We have our first application submission. The Fire Chief will be assessing the structure to see if it meets dangerous building requirements next week.

**TAP Grant**

A public forum was held on Oct 18 with the help of Corey, Trent and the Mayor. Many citizens were in attendance and were very excited about the project especially those whose children are walking to school across yards and in the street. Koehn placed the final application in your packets. It was submitted November 2.

**Small Wireless**

Small wireless updates- Please see your packets in the small cell folder for information regarding changes that were previously discussed. CVR will be working on resolutions for Planning Commission and ordinances for City Council for the December meetings. They will be in attendance via phone for any questions or concerns. Please read over the information and send any questions to me so I can try to get them answered for you prior to December.

**Airport**

Additional AIP funding for airports- Initially the Commission looked at submitting various projects including, infrastructure updates, a new terminal building and additional hangars. After lengthy conversations with MoDOT

and Burns & Mc, the decision was made to submit a runway project that includes the design and construct mill and overlay and reconstruction of the runway, including new edge lighting and PAPIs. This project increases operational safety and reduces airport operating costs by reconstructing and rehabilitating runway pavement and replacing the current incandescent runway lighting system with FAA approved LEDs. The proposed project would replace the top 2-inches of pavement on the south end of the runway, fully reconstruct the north end of the runway, replace the 20-year-old PAPIs and replace the aging runway edge lighting system with energy-efficient LED lighting. BUM supports a variety of aircraft operations from twin-piston, twin-turbine, single-engine, and helicopters. These aircraft are used to support on-airport businesses, business travel, flight training, military, and recreational operations. Please see your packet for additional information.

**AMI**

AMI metering- Kurt Higgins, Allgeier, is attending a seminar on November 7<sup>th</sup> to gather information regarding AMI metering solutions and will be meeting with vendors to discuss Butler's project. Other Allgeier staff members are also researching what meters have been used by their clients to find out which ones have had issues and hopefully which ones are being recommended. His plan right now is to come up with a conceptual project/cost to install AMI water and electric meters in the city, the type of equipment needed, and other key factors/issues, and then has a discussion with us regarding the way forward.

**Budget**

Koehn will be holding department head budget meetings the week of November 26<sup>th</sup>.

**PUBLIC WORKS**

No Report.

**CODE ENFORCEMENT**

No Report.

**MAYOR**

No Report.

**COUNCIL MEMBERS**

**GARNETT**

Nothing to Report.

**BROWN**

Do we have a process for health inspections? Yes we do have a health inspector would need to contact the Bates County Health department.

**IRICK**

With the weather turning cold safety of older citizens should be a concern.

**STARK**

Nothing to Report.

**IRWIN**

Nothing to Report.

**HALL**

Have had several questions about the new business licenses that are required

and questions about the Use Tax that is on the ballot.

COOK

Had a call about the current car port situation.

JETT

Nothing to Report.

**New Business**

State request

The State has requested to use the Police Department parking lot for motorcycle testing. Motion by Garnett to allow the State to use the Police Department parking lot for motorcycle testing, seconded by Irick. Motion passed unanimously by a show of hands.

**ADJOURN**

There being no further business, motion by Brown to adjourn the regular session council meeting, seconded by Garnett. Motion passed unanimously by a show of hands.

**ATTEST**

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Mayor James W. Henry

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Corey Snead  
City Clerk