

MEETING OF THE CITY COUNCIL
JUNE 20, 2017

The Butler City Council met in regular session on Tuesday, June 20th, 2017 at 7:00 p.m. in the Council Chambers at City Hall, 22 West Ohio with Mayor Malan presiding. The following Councilmen were present:

ROLL CALL

Jim Garnett	Craig Irwin
David Brown	Terry Agnew
Mike Irick	Gayle Cook
Gayle Stark	Carolyn Jett

OTHERS PRESENT

Others present were City Administrator Casey Koehn, City Clerk Corey Snead, City Attorney Tom Addleman, Police Chief Randy Beshore and Code Enforcement Officer Brian Boyd.

OTHER GUESTS

Gayle Alexander, Tonya Williams, Arnold Hannah, Bob Suber, Josh Teeters and Elizabeth Teeters

APPROVE CONSENT AGENDA

Motion by Irwin, seconded by Agnew to approve the minutes of the regular session of June 6, 2017 and the closed session minutes of June 6, 2017 Motion passed unanimously by a show of hands.

Motion by Jett, seconded by Garnett to approve the bills presented for payment Motion passed unanimously by a show of hands.

Motion by Garnett, seconded by Jett to approve the Travel/Training request presented. Motion passed unanimously by a show of hands.

DELETION/ADDITION TO AGENDA

None

SCHEUDLED GUESTS

Bob Surber – Tractor Parade

Bob Surber came before council requesting permission to have the tractor parade again this year. The parade will come down from Adrian go along business 71 and turn onto Nursery Street take Nursery down to High Street and turn left onto High. Take High to Dakota Street and take it to the square and then exit the square off of Ft. Scott Street. The parade this year could have up to 50 tractors. The parade would be on August 5th, money raised from the parade would benefit the food pantry. Motion by Stark to approve the tractor parade, seconded by Irick. Motion passed unanimously by a show of hands.

Elizabeth Teeters

Elizabeth Teeters Executive Director of Kaysinger Basin Regional Planning Commission came before council. She gave an overview if what the city gains by having a membership with Kaysinger. What services are available for the city to use that Kaysinger provides. That Shayla Sparks the Bates County Economic Developer should be back in August and that there is \$27,400.00 to be used in her budget once she returns.

COMMITTEES

None

BOARDS AND COMMISSIONS**Airport Commission**

Koehn gave the report from the June 8th Airport Commission meeting. Waiting on some more information before the lease agreements can come before council.

Planning Commission

Koehn gave the report from the June 13th Planning Commission meeting. Talked about the CLG ordinance and the progress being made on it. They also discussed storage containers and decided to leave the ordinance as written. If someone wants to have a storage container they will need to apply for a variance with the Zoning Board of Adjustment.

Neighborhood Advisory

Boyd gave the report from the June 19th Neighborhood Advisory meeting. Went over current code violations with the Code Enforcement Officer.

UNFINISHED BUSINESS**Resolution 430**

Resolution 430 to approve membership into the Kaysinger Basin Regional Planning Commission. Motion by Irick to approve Resolution 430, seconded by Brown. Motion passed unanimously by a show of hands.

PUBLIC HEARINGS

None

**BILLS, ORDINANCES,
RESOLUTIONS, POLICES and
PROCLAMATIONS**

None

Reports**CITY CLERK**

Snead reported that two CD's the city has at Citizens Bank still has the former City Administrators name on it. That Mark Arbuthnot name be removed from the CD's and add Casey Koehn and Don Malan. Motion by Garnett to remove Mark Arbuthnot name and add Casey Koehn and Don Malan to the CD's, seconded by Cook. Motion passed unanimously by a show of hands.

POLICE CHIEF

Nothing to Report.

CITY ATTORNEY

Nothing to Report.

CITY ADMIN

Fiber

Fiber conversation- Koehn will be talking with our engineers about starting the survey and study next week.

Project Lemonade

Project Lemonade- The final paperwork for the proposed park has been submitted. Koehn is waiting to hear back from SHPO concerning any additional information that is needed. If all goes well, Koehn expects to hear something back by the middle of July.

Freedom's Frontier

Freedom's Frontier signage- Koehn met with representatives from MoDOT and Doug from Freedom's Frontier to finalize placement of the signs that have the possibility of being placed in MoDOT's ROW on June 7th. It has been determined that the signs cannot be placed in ROW and the two entities are working on a plan to have the signs in place very soon. In the packet Koehn has included a sign revision draft along with location. We are still working on pricing for the new panels and the breakaway stand. Motion by Stark to go ahead and move the sign and change the signage on the current Butler sign for Freedom Frontier, seconded by Jett. Motion passed unanimously by a show of hands.

206 N. Fulton

Abatement for 206 N. Fulton- The property owner is still continuing to make progress.

Airport Project

Airport drainage project- A pre-con meeting is scheduled for June 26th

310 S. Main

Abatement of 310 S. Main- Statement of violation has been recorded, posted and sent to property owner with a response date of July 31st.

RFI

Koehn completed an RFI on May 31st for a company looking for property to build a manufacturing facility that would create 150 jobs. Koehn received word back that 22 submittals were received. Koehn will keep everyone updated on the progress.

Hilltop Trailer Court

Abatement for Hilltop trailer court- Received an email from the property owner's attorney with hopes that the owner will be contacting the city soon.

Engineering Grant

DNR Engineering grant- Koehn has completed the summary evaluations for the RFQs and the other required documentation. Koehn expects to have the contract for the special project for the grant complete next week in order to send to DNR for review.

Sensory Swim

Sensory Swim- Koehn met with Trent, Scott and Cameron and came up with swim dates and times for the Sensory Swim. Tues, Fri and Sat from 6-7 pm

Employee Evaluations

Working on a new evaluation system for employees and a pay structure – we

have created a new evaluation form and rating system. We will use this to determine raises for employees. We are also starting a wage study. This will take some time as we are doing it in house. Koehn has asked the City Clerk to reach out to his colleagues to gather information from other cities. We would also like to look at job descriptions and duties and adjust pay accordingly in the future.

Brush Pile

The brush pile will be open from 8-5 for the rest of the week and open on Saturday from 8-2

PUBLIC WORKS**CODE ENFORCEMENT**

The issue with storm drains around the city needs to be looked at. We have five total properties that are on board to be torn down.

MAYOR**COUNCIL MEMBERS**

GARNETT

Call for a Public Safety Meeting before the next council meeting at 6:00 p.m.

BROWN

Reminded everyone to get out and talk with the citizens in each ward.

IRICK

That he has heard positive feedback with the Sensory Swim time. That people need to be careful with the heat especially the elderly.

STARK

Nothing to Report.

IRWIN

Nothing to Report.

AGNEW

Nothing to Report.

COOK

Nothing to Report.

JETT

Nothing to Report.

New Business**Hand Held Meter Readers**

Koehn requested that the city council approve new Hand Held Meter Readers. The current set we have is outdated and cannot be upgraded anymore. The new readers would cost \$12,888.00 for two from HD Supply. Motion by Stark to approve the two new meter readers, seconded by Jett. Motion passed unanimously by a show of hands.

ADJOURN

There being no further business, motion was made by Irick, seconded by Jett to adjourn the regular meeting and go into closed session.

Brown – Aye Irick – Aye Irwin – Aye Cook – Aye
Garnett – Aye Stark – Aye Agnew – Aye Jett – Aye

Mayor Don H. Malan

ATTEST

Corey Snead
City Clerk